



**Buckland & Lyndhurst Retirement Villages**

Telephone: (02) 4752 2500 | Fax: (02) 4752 2580

39 Hawkesbury Road | Springwood NSW 2777

ACN: 000 243 863 | ABN: 82 517 110 268

[www.buckland-rv.com.au](http://www.buckland-rv.com.au)

**APPLICATION FOR RETIREMENT VILLAGE / INDEPENDENT LIVING ACCOMMODATION**

Full name of applicant(s):	
1.	DOB:
2.	DOB:
Address:	
	Postcode:
Postal Address (if different from above):	
	Postcode:
Contact Details:	
Telephone Home:	1. Mobile:
Telephone Work:	2. Mobile:
Email:	
Accommodation Type:	
I / We wish to make application to Buckland for accommodation and occupation of:	
<input type="checkbox"/> One Bedroom Unit	<input type="checkbox"/> Two Bedroom Villa
<input type="checkbox"/> One Bedroom Unit with Den	<input type="checkbox"/> Three Bedroom Villa
<input type="checkbox"/> Two Bedroom Unit	<input type="checkbox"/> Three Bedroom Freestanding Cottage
<input type="checkbox"/> Three Bedroom Unit	<input type="checkbox"/> Lyndhurst Village Two B/R Cottage
	<input type="checkbox"/> Lyndhurst Village Three B/R Cottage
I / We wish to make application for vehicle accommodation in the closest proximity of the living accommodation sought:	<input type="checkbox"/> Yes / <input type="checkbox"/> No

**Note:** Uncovered car spaces are placed around the village common areas but cannot generally be dedicated to one resident.

**General Information:**

To assist us with our planning, please indicate the likely timeframe in which you would wish to take up occupation (e.g. as soon as possible, 6 months, 2 years, etc.):

Please include here any information which you feel we should be aware of or which may be pertinent to your application:

Please be aware that the Organisation will endeavor wherever possible to keep you informed of the progress of your application.

**Financial Section:**

This section has been included in the application form to enable potential incoming residents to have a clear and concise understanding of the process of settlement for the right to occupy a unit at Buckland, and also for the Organisation to be aware of a potential incoming resident's capacity to meet the requirements of settlement within the timeframe stipulated.

The information provided by a potential resident will be kept confidential by this Organisation and will not be provided to any other body or used for any other purpose.

It is important that the information provided is both accurate and complete in order for the Organisation to attempt to satisfy your requirement for retirement accommodation in an efficient and timely manner.

**Please read the following information carefully and complete the section of the back page. If any of the information is unclear to you, please make further enquiries before forwarding the application.**

**Section 1**

This section explains the process of the financial requirements for entry to Buckland.

1. When the Organisation believes it can satisfy the requirements of a potential resident, initial contact will be made by phone, and subject to agreement.

2. An "Offer & Acceptance" form will be forwarded indicating the style of accommodation offers, unit number, garage availability, special inclusions (if any) and the total costs involved.
3. A period of seven (7) days will be allowed for the return of the Offer & Acceptance form and with the acceptance, a non-refundable deposit amount of \$500.00 will be required.
4. Within four weeks (28 days) of the date of the acceptance a further sum representing the balance (after deposit) of ten percent (10%) of the total costs involved will be required. If payment of this amount by the due date is not made, then it will be presumed that the potential resident does not wish to complete the transaction and the offer of accommodation will be withdrawn.
5. Within a further period of a maximum of six weeks (70 days from acceptance date) the remaining balance of the total costs will be required.
6. Following final settlement, a formal agreement to occupy (in the same format as the agreement included with this information package) will be drawn up and you will be required to sign this document.
7. Actual occupation of the accommodation offered may be negotiated prior to, on or after, settlement, however, for the purposes of the payment of recurrent charges (maintenance fees) the deemed date of occupation will be no later than the stipulated final settlement date.
8. It will be a requirement that the payment of recurrent charges is arranged by way of a periodical payment / bank transfer direct to the Organisation's bank account.
9. Should a potential resident experience or anticipate any problems whatsoever during the process of entry to Buckland, immediate contact with the Organisation is required.

## Section 2

This section will show and confirm a potential resident's capacity to meet the requirements listed in Section 1 as at the date of the completion of the application form.

1. Will you need to dispose of property or assets in order to satisfy the financial requirements to enter Buckland within the time limits specified?	<b>Property:</b> <input type="checkbox"/> Yes / <input type="checkbox"/> No
	<b>Assets:</b> <input type="checkbox"/> Yes / <input type="checkbox"/> No
2. If you have answered "Yes" to	<b>Have alternative:</b> <input type="checkbox"/> Yes / <input type="checkbox"/> No

either of the above, do you have, or can you obtain suitable alternative finance to satisfy the financial requirements to enter Buckland within the time limits specified:	<b>Can obtain alternative:</b> <input type="checkbox"/> Yes / <input type="checkbox"/> No
	<b>Have no alternative:</b> <input type="checkbox"/> Yes / <input type="checkbox"/> No

**Section 3**

This section deals with the potential resident’s acknowledgement of the terms and conditions relating to the financial aspects of entry to Buckland.

I / We acknowledge that I / we fully understand and accept the terms and conditions stipulated in Section 1 of this document in order to gain entry to Buckland.

I / We hereby agree to comply with the terms and conditions relating to the financial settlement.

I / We acknowledge that I / we understand and accept the condition that my / our deposit paid on the acceptance of the offer of accommodation will be forfeited if I am / we are unable to meet the remaining financial conditions or decide for whatever reason not to complete the transaction of entry to Buckland.

1. Signed:	Date:
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2. Signed:	Date:
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**OFFICE USE ONLY:**

Application received:

Special Notes:

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